

What: New Zealand Local Government Heritage Planner's Forum
Where: Our City O-Tautahi, Christchurch
When: 27 November 2009 9.30am-4pm
Attendance: Kate Askew, Emma Bishop, Betty Connolly, Ceciel DelaRue, Sarah Dwyer, Rebecca Harfield, Richard Knott, Ruth Littlewood, Amanda Ohs, Laura Paynter, Viv Rickard, Nicola Short, Brendan Smyth, Vanessa Tanner, Alexandra Teague, Alina Wimmer, Fiona Wykes
Apologies: Leslie Vyfhuis, Neil Carrie

Item	Comments	Action
Previous Minutes:	<p>Education and up-skilling: there has not been any training for a while. Those interested noted name & details on the list circulated. CCC to investigate training options.</p> <p>Blog: local govt NZ could be useful for follow up discussion?</p>	Nicola S to investigate use of blog through LGNZ – how it can be managed etc.
Messages:	Robert McClean provided the NZHPT guidance overview which was included the Heritage Planners Forum information folders on the day. Robert has advised if you have any questions to contact him directly.	Sarah to send out NZHPT guidance overview with minutes.
Objectives:	<p>Identify gaps and practical examples across the forum's 4 topic areas. (Conservation Areas, Maori Heritage, Cultural Landscapes, Archaeology).</p> <p>To agree on direction to lobby – HPT? – MCH? How will we lobby?</p> <ul style="list-style-type: none"> • Guidance would normally come from Government but this forum is trying to get the ball rolling. • We should be lobbying to the Ministry of Culture and Heritage. 	<p>Agreed to lobby MCH directly by letter.</p> <p>One person from each topic area to write summary of discussion. These summaries will be sent to 3 nominated facilitators to write the letter: Amanda, Viv and Laura.</p> <p>Letter will be written and circulated to Heritage Planners Forum for information and comment. Follow up meetings if necessary Feb-Mar 2010.</p> <p>It was agreed that with this forum only meeting every 6 months we need to start lobbying now,</p>

		and after each Forum write a letter to MCH based on outcomes from the forum discussion.
Topic Area 1: Maori Heritage	See attached for overview of Maori heritage discussion	Betty to write summary of comments.
Topic Area 2: Heritage Conservation Areas	See attached for overview of Heritage Conservation Areas discussion	Alina to write summary of comments.
Topic Area 3: Archaeology	See attached for overview of Archaeology discussion	Vanessa to write summary of comments..
Topic Area 4: Cultural Landscapes	See attached for overview of Cultural Landscapes discussion	Amanda to write summary of comments.
Additional discussion	<ul style="list-style-type: none"> • Best practice should be based on what everyone is currently working on. Useful guidance would be to have best practice examples stating how the desired outcome was achieved. The Quality Planning website can sometimes be helpful but it has not been updated since 2003. Forum attendees agreed case study information from TLA's would be beneficial. An example project would be a good starting point. • SOLGM may be helpful with instigating training. • The Forum could talk to the Ministry of Culture & Heritage to see if they have any spare funds they are prepared to put towards training and resources. • Opportunity to learn from Australia through HCOANZ • A future session should be organised to look at the RMA and Statute Alignment. • Invite landscape architects/planners to forum • Possibly cast forum net wider for topic discussions to include other experts in the area. 	
Best Practice		
Training		
Future Forum topic areas		
Next Heritage Planners Forum Date	Hosted by Waikato District Council, Ngaruawahia. Friday 18th June 2010. Commencement time of 9.30 am. Agreed: Format of meeting should be similar to Chch.	Focus Area: Education

Overview of Heritage Planners Forum discussion to inform letter to MCH

Maori Heritage

The value of Maori heritage is part of the country's foundations and central to all New Zealand heritage and Councils have a mandate under s6 of the RMA to protect Maori heritage. While there are organisations that will promote the conservation, preservation and restoration of heritage sites, this forum considers that there is insufficient guidance, education, resourcing and statute alignment for those working on the ground to protect these unique features. Maori heritage needs to be treated in a sustainable manner, as it is a non-renewable resource. At the moment, the tools needed to help Maori, the public and Council planning practitioners achieve this aim are not available.

Issues such as: resourcing (for both Iwi and Council), inconsistency in assessment of values, insufficient finance, unwillingness to be involved, lack of recognition of importance, sensitivity of information and scarcity of training hinder achieving reliable, well documented, accurate and consistent information. While these issues remain Maori heritage is under threat.

This forum seeks national guidance to address these issues such as can be found in a National Policy Statement. Practitioners who have the resources, need to seek specialised post graduate training from overseas tertiary providers. However this is not targeted to New Zealand Territorial Local Authority heritage planners and much of the course work is not applicable. Appropriate education and personal development is required to assist planners to recognise, identify, preserve and protect New Zealand resources. This can only be achieved by the correct training being available in New Zealand and the support and backing from Central Government.

Archaeology Summary

Information sources:

The New Zealand Archaeological Association (NZAA) Site File is the primary source of archaeological site data for the nation. The information from the NZAA site file is currently available to councils via a website called ArcSite. The NZAA charge a fee for access to ArcSite, a number of councils have recognised the benefit of this service and have subscribed to ArcSite. This forum believes that it would be beneficial if the NZAA site file and ArcSite was recognised as a nationally important database and resourced accordingly.

Information management and provision:

Currently councils manage and provide information on archaeological sites to varying degrees using a variety of methods including information on LIMS/PIMS, schedules, as alert layers, as spatially defined site extents in GIS layers. This forum seeks national guidance on the benefits and limitations of methods of archaeological site information management and provision and examples of national best practice.

Scheduling:

Currently council approaches to scheduling and the significance assessment of archaeological sites are variable. This forum seeks national guidance on archaeological site significance assessment and scheduling criteria, and examples of best practice rules and incentives for protecting archaeological sites and landscapes.

Expertise and training:

It is considered that in-depth understanding and expertise on the nature and interpretation of archaeological and other historic and cultural heritage information, among council staff, particularly those processing resource consents, is lacking. In addition, it is believed that there continues to exist a misunderstanding of the roles of the Resource Management Act and the Historic Places Act in regard to historic heritage. Greater historic heritage management training as part of planning degrees and professional development courses could remedy this situation. In addition this forum would like to recommend that historic heritage and archaeology are promoted in the Ministry for the Environment's Making Good Decisions training programme.

Cultural Landscapes

New Zealand is rich in cultural or heritage landscapes – areas or places which contain a number of interrelated places or sites with sometimes many layers of value and history. Considering the contribution such places make to the identity of New Zealanders, and the tourism and economic potential of such places, this forum is concerned that their current identification, management and protection is fragmented or lacking.

A cultural landscape model for identification, management and protection has been successful internationally, particularly for protection of indigenous heritage values which are often associational and intangible, and also for protection of places with multiple values. For these reasons this forum considers that the model would be particularly applicable in the New Zealand context.

The Heritage Planners Forum is in agreement with the finding in the New Zealand Historic Places Trust Pouhere Taonga 2007 discussion paper that for the most part the current suite of legislation and national guidance provides inadequate recognition of heritage landscape values. District Plan provisions and case studies for heritage landscape protection and management are lacking nationally. This forum believes there are opportunities to enable improved identification and protection of cultural landscapes by methods such as regional policy statements, district plans, covenants, structure plans and guidance targeted to the needs of Territorial Local Authorities.

This forum seeks the development of national guidance with input from a wide range of disciplines such as TLA heritage planners, archaeologists, environmental scientists, ecologists, landscape historians and landscape architects in order to enable TLAs to effectively address the need for a multidisciplinary and integrated approach to the identification, management and protection of cultural landscapes.

Conservation Areas

Conservation areas have evolved in the New Zealand context largely as a response to local issues such as protection of the environment with examples such as the Hauraki Gulf Islands Act and Waitakere Ranges Heritage Act 2008. In addition cultural heritage and natural heritage can be seen as providing layers of meaning and context for communities. Most Councils have established precincts or character areas for heritage features. However a small number of metropolitan Councils have progressed as far as analysing the inter-relationships between geomorphology, ecology, built heritage and archaeology. An example of this latter approach is the Hauraki Gulf Islands District Plan that has provided layers of heritage information that establishes contextual and group values.

Heritage planners within the RMA 1991 framework believe that there should be an agreed methodology for establishing "heritage significance" and guidelines on determining the extent of curtilage around heritage features that should be preserved. Many of the larger metropolitan councils have established a multi-disciplinary approach to identifying heritage values and most plans require detailed master planning for major developments. Heritage is an evolving area and greater assistance is required from the Ministry for the Environment and Ministry for Culture & Heritage on standardising terminology and providing greater clarity on management tools for protection.



New Zealand Historic Places Trust *Pouhere Taonga*

NZHPT Historic Heritage Guidance Overview

Briefing for Heritage Planners Forum Christchurch 27 November 2009

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NZHPT
26 June 2009

1. The purpose of this paper is to provide a brief update to the Heritage Planners Forum on the status of guidance available, or under development, by the New Zealand Historic Places Trust (NZHPT). The briefing provides an update to previous presentations to the Heritage Planners Forum in 2006 and 2008.
2. This briefing focuses primarily on historic buildings technical guidance, resource management and planning. For any information relating to guidance for Maori Heritage and Archaeology, contact either the Maori Heritage Advisers at the NZHPT (Pouarahi) or an NZHPT archaeologist.
3. A list of the existing guidance available from the NZHPT is outlined in Appendix 1 in relation to Maori Heritage, Archaeology and Statutory Advocacy (resource management and planning).

HCOANZ Guidance Framework

4. The Heritage Chairs and Officials of Australia and New Zealand (HCOANZ) provides a policy framework for the development of 'trans-Tasman' standards and approaches for technical historic buildings guidance.
5. HCOANZ is a forum consisting of the Australian Environment Protection and Heritage Council (EPHC), Australian State heritage agencies and the NZHPT. As part of the HCOANZ initiative, the Australian Heritage Information Network (the information network) was established during the mid-1990s to promote resource and information sharing. The network enabled the sharing of material and guidance such as the New South Wales Maintenance of Heritage Assets Series.¹ The information network promotes the use of three main types of guidance:
 - Technical notes (information sheets): Short, 1-4 page documents, web-based.
 - Technical leaflets: Concise 4-8 page documents.
 - Technical guide: Detailed 20+ documents.

¹ HCOANZ, 'Technical Publications and Information Gaps', Agenda Item 9, Adelaide Meeting, 12-13 February 2009

6. During the 2008 meeting of the information network, the following outcomes were agreed upon:
 - a) Identification of existing projects including potential duplication and opportunities to share existing resources.
 - b) Desire for jurisdictions to jointly brand technical and policy advice where appropriate to provide the broadest possible endorsement of material and maximise national consistency.
 - c) Identification of priority gaps for guidance development, these include:
 - a. Mortars (underway by NSW/VIC/SA).
 - b. Renders and plasters.
 - c. Corrugated metal roofing.
 - d. Brickwork repair and tuck pointing.
 - e. Graffiti and paint removal.
 - d) Endorsement of the Sustainability and Heritage Project including expanding it to include analysis of heritage places outside Victoria.
 - e) General agreement of the need for a gap analysis and scan of existing training opportunities for heritage trades and professions to identify skill shortages and inform training provides across Australia.
7. Since 2008, the HCOANZ initiative has developed a comprehensive technical guide *Salt Attack and Rising Damp: a guide to salt damp in historic and older buildings*; progress on the Sustainability and Heritage Project relating to energy efficiency and historic buildings (in both New Zealand and Australia); and the development of the Heritage Trades and Professional Training Project.

Technical Historic Buildings Guidance

8. In 2010, the NZHPT is committed to the publication of a **new guide for earthquake strengthening of heritage buildings** (retrofit - improving structural performance).
9. The NZHPT is also committed to the preparation of new draft guidance for **fire safety and accessibility**. This guidance will include reference to many of the existing guidelines available from the Australian State Heritage Agencies.
10. On completion of the HCOANZ Sustainability and Heritage Project, the NZHPT will examine the preparation of new guidance on **energy efficiency** and historic heritage in partnership with the Australian State Heritage Agencies.
11. The NZHPT is interested in exploring an update of the guidance for preparing **conservation plans**.

Resource Management and Planning Guidance

12. In 2010, the NZHPT will progress a revision of the **Sustainable Management of Historic Heritage Guidance Series** to ensure the guidance series remains updated following changes to the RMA and other related legislation.

13. It is proposed to develop Research Paper No. 4, **Identification of Historic Heritage**, as a new guide in the Sustainable Management of Historic Heritage Guidance Series.
14. Research paper No.7, the **Incentives Toolkit** has been approved for release to all local authorities and the public. It should be posted on the NZHPT's website in the near future. It is proposed that this guide will also become part of the Sustainable Management of Historic Heritage Guidance Series.
15. It is intended that the discussion papers, such as heritage landscape values and urban design within the Sustainable Management of Historic Heritage Guidance Series, will be revised and reformatted to become guides.

Partnerships/Feedback Wanted!

16. The NZHPT wishes to receive feedback on the existing guidance available from the NZHPT. In particular, the NZHPT is interested to receive comments from planners about the usefulness of the existing guidance. In particular:
 - What guidance is useful?
 - What guidance is not useful and 'collects dust'?
 - What guidance is useful but is considered to be 'out-of-date' and requires updating?
 - What themes for new guidance are required?
17. The NZHPT is particularly interested in feedback on the existing technical historic buildings guidance series (the 2000 series) and the Sustainable Management of Historic Heritage Guidance Series.
18. Also watch out for the new heritage incentives toolkit, the guidance for identification of historic heritage and guidance for the preparation of iwi management plans for historical and cultural heritage.
19. The NZHPT is interested in any partnerships and funding opportunities with local authorities in the development of guidance. As an example, the NZHPT published *Working with Heritage for the Best Results* in 2008 with the funding assistance of the Environment Bay of Plenty Environment Enhancement Fund.
20. Contact an NZHPT planner at the nearest NZHPT office or Robert McClean at rmcclean@historic.org.nz for any issue relating to national policy/guidance, technical historic buildings guidance, resource management and planning guidance.

Appendix 1. Guidance Overview

Maori Heritage

In September 2009, the Maori Heritage Council published **Tapuwae** which is a vision Maori heritage. Tapuwae sets out an agenda for the protection of Maori heritage with an explanation of the value of heritage, the value of Maori heritage and the identification, protection, preservation and conservation of Maori heritage. Tapuwae is available from the NZHPT's website.

The NZHPT issued information on **conserving marae buildings** and dealing with issues such as **fire safety** with the NZ Fire Service – NZ Fire Service, NZHPT, Ministry of Consumer Affairs, Protecting Marae from Fire Nga whakatupato ahi mo te marae, 2005.

The NZHPT also contributed towards the BRANZ, Study Report No.SR128, Fire Protection of New Zealand's Traditional Māori Buildings, 2004

Other projects include developing guidance for **iwi management plans for historical and cultural heritage**. The NZHPT intends to circulate the draft guide for iwi management plans for historical and cultural heritage in 2010.

Further information is available from the Maori Heritage Team, Pouarahi, at the NZHPT's national and regional offices.

Archaeology Guidelines

The **Archaeology Guidance Series** (available from the NZHPT's website) currently covers the following topics:

- Guidelines for Investigation and Recording of Buildings.
- Guidelines for Writing Archaeological Assessments.
- Research Strategies for Section 15 and 18 Authorities.
- Guidelines for Section 18 Authorities.
- Guidelines for Section 17 Approval.
- Dealing with Overdue Authority Reports.
- National Research Framework.
- Guidelines for Archaeologists in relation to the Finding of Artefacts.
- Guidelines on Koiwi Tangata/Human Remains.

Current guidance projects include **climate change and archaeology** and **midden sampling and faunal analysis**.

The NZHPT has also launched the **Archaeological Reports Digital Library** which provides a catalogue of over 3,000 reports of site surveys and archaeological assessment and research dating from the 1970s. The catalogue is available from the NZHPT's website

There are a range of **archaeology brochures** on the NZHPT's website. Further information is available by contacting an NZHPT archaeologist.

Technical Historic Buildings Guidance

The NZHPT's existing technical guidance publications originate from 1992 and 2000. The 1992 series provide practical advice on the conservation of timber, stone and brick structures:

- Chris Cochran, Historic Timber Structures.
- Ian Bowman, Historic Brick Structures.
- Ian Bowman, Historic Stone Structures.

These publications are now 'out of print' and are only available as photocopies from the NZHPT.

The 2000 guidance (known as the **Heritage Guidelines**) incorporated the earlier 1996 guides and provided for seven new guides covering a range of topics including adapting heritage buildings, access, earthquakes, and fire safety:

- Greg Bowron and Jan Harris, Preparing Conservation Plans.
- Chris Cochran, Altering Heritage Buildings.
- Lou Robinson and Ian Bowman, Earthquake Strengthening.
- Carol Caldwell and Hamish MacLennan, Fire Safety.
- Julia Gatley, Making Heritage Buildings Accessible.
- Greg Bowron and Peter Richardson, Altering Historic Churches.
- Sarah Holman, Developing Heritage Buildings.

Hard copies of these guidelines are available from the NZHPT.

In addition to the NZHPT, the **Department of Conservation** (DOC) has prepared technical guidance on the following topics:

- Peter Reed, Kate Schoonees and Jeremy Salmond, Historic concrete structures in New Zealand: overview, maintenance and management, DOC, 2000
- Owen Wilkes and David Page, Stop the rot: stabilisation of historic timber structures – interim guidelines, DOC, 2004
- Michael Kelly, Wild animal control huts: a national heritage identification study, DOC, 2007
- Willie L. Mandeno (Opus International Consultants), Conservation of iron and steelwork in historic structures and machinery: maintenance handbook, DOC, 2008

Other examples of guidance publications include:

- North Shore City Council, Good Solutions Guide for Heritage Buildings, 2003
- North Shore City Council, Valuing our built heritage, [undated].

In the private arena, there are a number of relevant published books which are particularly designed for general readership, especially owners of historic buildings and heritage managers:

- Pearson M & Sullivan S, *Looking After Heritage Places: The Basics of Heritage Planning for Managers, Landowners and Administrators*, 1995
- Chris Cochran, *Restoring a New Zealand house*, 3 rd Ed. -- Wellington: New Zealand, NZHPT, 1991.
- Stuart Arden and Ian Bowman, *The New Zealand period house : A Conservation Guide*, Auckland: Random House, 2004
- Jeremy Salmond, *Old New Zealand Houses 1800-1940*, Auckland: Reed Publishing (N.Z. Ltd), 1986

Resource Management and Planning Guidance

In 2004, the NZHPT published the **Heritage Management Guidelines for Resource Management Practitioners**. This guideline, funded from the MFE Sustainable Management Fund, provides general guidance for the management of historic heritage under the RMA. The document is out-of-print and only available from the NZHPT's website.

The **Sustainable Management of Historic Heritage Guidance Series** (the guidance series) published in August 2007, is NZHPT's primary guidance for matters relating to historic heritage under the RMA and related legislation. The guidance series replaces the earlier **Cultural Heritage Planning Manual** published by the NZHPT in December 1992. The Guidance Series comprises:

Guidelines

- Regional Policy Statements
- Regional Plans
- District Plans
- Resource Consents
- State of the Environment Reporting and Monitoring
- Building Act 2004
- Insurance and Heritage Properties
- Overseas Investment Act 2005
- Heritage Provisions: Dangerous, Earthquake-Prone, Insanitary Buildings and Dangerous Dam Policies, Building Act 2004

Discussion Papers

- Historic Heritage Principles and Issues
- Assessment of Effects on the Historic Environment
- Heritage Landscape Values
- Urban Design and Historic Heritage
- Crown Pastoral Tenure Review
- Heritage at Risk, Demolition by Neglect

- Wind Farms and Historic Heritage

Information Sheets

- A series of 24 information sheets on historic heritage issues

During 2008-2009, the NZHPT has prepared a number of **research papers** to inform the development of policy and guidance. The current research papers are:

1. Toward improved national and local action on earthquake-prone heritage building policy (final).
2. National Assessment of District Plan Heritage Provisions (final)
3. Identification of Historic Heritage, Theoretical and Legislative Framework (draft)
4. Identification of Historic Heritage, Guide for Local Authorities (draft)
5. Heritage Landscape of Loppiano, Italy (final)
6. Regulation and Incentives for Historic Heritage, Theoretical Framework (draft)
7. Incentives for Historic Heritage, Toolkit (approved for release)

In 2008, the NZHPT also published **Working with Heritage for the Best Results** as guidance in the context of heritage buildings in the Bay of Plenty with funding assistance from Environment Bay of Plenty Environment Enhancement Fund.